



Tenant referencing service

Property Details	
Post code:	House Number:
Flat Number:	House Name:
Street:	District:
Town:	County:

Rental Details	
Number of tenants:	
Share of rent per month: £	Total rent per month: £
Tenancy term (months):	Requested start date:

Applicants Details	
Title: Mr Miss Mrs Ms other	
First name:	
Surname:	Date of birth:
Sex: Male Female	Number of dependants:
Marital status: Single Married Divorced Separated Widow(er)	
Any previous surnames:	
Employment Type: Full time employed Part time employed Temporary/contract Unemployed Self-Employed Retired Student Housewife/home maker Payment in Advance	
Employment status: Junior Management Unskilled Supervisor semi-skilled skilled senior management Other	
Occupation:	
Mobile number:	
Home phone number:	
Email address:	
National Insurance Number:	

Affordability & Employer Details	
Gross Annual Income:	Additional sources of income: Yes No
Amount of additional income:	
Please provide details of additional income:	
Is your employment likely to change shortly: Yes No	If yes please provide details of new employer
Job title:	Start date: Month Year
Employers Name:	
Payroll number:	
Contact name:	Contact job title:
Post code of employer:	Building number:
Street:	Town:
Daytime telephone number:	Mobile number:
Fax number:	Email address:
Additional information:	

Current Address – Please complete all address details where appropriate	
Post code:	House number:
Flat Number:	
Street:	
Town:	County:
Is this a foreign address: Yes No	
Time at address: From: Month Year to: Month Year:	
Living status: Furnished tenant unfurnished tenant own home with parents other	
Previous Address – Please complete all address details where appropriate	
Post code:	House number:
Flat Number:	
Street:	
Town:	County:
Is this a foreign address: Yes No	
Time at address: From: Month Year to: Month Year:	
Living status: Furnished tenant unfurnished tenant own home with parents other	
2 nd Previous Address – Please complete all address details where appropriate	
Post code:	House number:
Flat Number:	
Street:	
Town:	County:
Is this a foreign address: Yes No	
Time at address: From: Month Year to: Month Year:	
Living status: Furnished tenant unfurnished tenant own home with parents other	

Landlord details or previous landlord details		
Landlord/Agent Name:	Contact name:	
Post Code:	Building number:	
Street:	Town:	
Daytime Tel No:	Mobile No:	
Email address:		
Additional information:		
Bank Details		
How many cards held:	Current account held:	
Sort Code:	Name of Bank:	
Account number:	Account name:	
Time with bank approx:		
Additional information		
Will any of the tenants have pets: Yes No		
Will any of the tenants smoke: Yes No		
Any children living at property: Yes No		
Name of children	Date of birth	
Next of Kin		
First name:	Surname:	Relationship:
Post Code:	House/flat no:	Street:
Town:	County:	
Home Phone:	Mobile No:	Email address:

Consent		
<p>We will use the information provided to us by third parties to make decisions about your application. Agencies may supply to us, public information and/or fraud prevention information.</p> <p>Information supplied to James Duggan Estates may be supplied to other organisations and use by them and us to</p> <ul style="list-style-type: none"> A. Verify your identity for this application and if you apply for any other facilities including all types of insurance B. Check all or any of the application details that have been submitted C. Assist organisations to make decisions on tenancy applications by you <p>By confirming your agreement to proceed you are accepting that we may use your information in this way</p>		
Signed:	Print:	Date:
If you do not wish to be contacted by us tick here <input type="checkbox"/>		