

Application for Tenancy

This form must be completed and signed before any application for tenancy can be formally considered.

Proof of ID will be required, Passport/Driving Licence etc. We also require two references via email. One reference must be from your previous landlord* and one an employer's reference or character reference. *If a landlords reference is not available because you were not previously in rented accommodation, please provide a second character reference and 3 months recent bank statements.

If your application is successful, you are due to pay the first months' rent in advance before the commencement of your tenancy. We then take your property off the market however if you fail to move into the property, the first months' rent is non-refundable,

A security deposit of £500 is also required and will be held in our client account, the deposit will not be returned until your tenancy has ended, and only then, if the obligations of your tenancy have been met in full, the final household bills are paid (we may require proof) and the property is returned in a satisfactory condition.

Housing Benefit Tenants: You must obtain a housing benefit claim form, which you must bring with you when you sign the tenancy agreement, should your application prove successful. If your rent is to be paid by housing benefit you will require a guarantor. This must be someone who has a fulltime job, a bank account and who is in a position to cover your rent should the housing executive reject your claim or not pay the rent in full.

Property you wish to apply for: 8 Main Street, Fintona BT78 2AA

Preferred Moving in date:

Names and ages of persons that will be residing in property if application is successful:

About You If joint tenancy please provide details for both parties

Title: Mr /Miss /Ms /Mrs /Other (please specify) Mr/ Miss/Ms/Mrs/Other

Surname:

Surname:

Forenames:

Forenames:

Current Address:

Current Address:

Postcode:

Postcode:

Years at address:

Years at address:

(If you have lived at this address for less than 3 years, please complete the 'Previous Addresses' section below).

Home Tel:

Home Tel:

Work Tel

Work Tel:

Mobile:

Mobile:

Email:

Email:

DOB:

DOB:

Current Occupancy Status: Owner/Private Tenant/Living with relatives/HE Tenant*

Current Marital Status: Married/Separated/Divorced/Widowed/Single*

Current Employment: Employed/Self Employed * *please delete as appropriate

Length of current employment: years months years months

Position:

Position:

Date employed from:

Date employed from:

Is this a permanent post? Y/N

Is this a permanent post? Y/N

Name & Address & contact details of employer(s):

Please state the reasons why you are moving:

Please give details of any previous addresses within the last 3 years.

I/We certify that the information contained above is accurate and forms the basis of my/our application for the afore mentioned tenancy.

Signed:

Signed:

Print Name:

Print name:

Date:

Date:

UK GDPR

We will always keep your information secure and will never share it with third parties, it will only be used in relation to your proposed tenancy. Should you wish us to remove this information from our records at any time please email us at the following address: info@mcatee.co.uk