



RENTAL APPLICATION

Applicant information

Complete all relevant sections and save before returning.

01 PROPERTY & APPLICATION

Property address applied for

Proposed move-in date

Preferred tenancy duration

02 MAIN APPLICANT

Full legal name

Date of birth (DD/MM/YYYY)

Email address

Contact telephone number

Current residential address

Postcode

Time at current address

03 OCCUPANCY

Number of adults (18+)

Number of children (under 18)

Other proposed occupants (names and ages, if applicable)



RENTAL APPLICATION

Accommodation & employment

Please provide accurate details for reference checks.

04 CURRENT HOUSING

☐ Private tenant ☐ Housing association / council ☐ Owner / living with family

Current landlord / agent name (if applicable)

Landlord / agent contact details

Current monthly rent (£)

Reason for moving

05 EMPLOYMENT & INCOME

☐ Employed ☐ Self-employed ☐ Student ☐ Other

Employer / business name

Job title / occupation

Employer contact / reference email

Length of employment

Gross annual income (£)

Other regular income (optional, £ / source)

06 ADDITIONAL INFORMATION

☐ Pets at property: Yes ☐ No

If yes, please describe pets

Do you smoke or vape? (including outdoors)

Yes

No



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07 ADDITIONAL INFORMATION - SUPPORTING DOCUMENTS

Please provide the following documents to support your application:

Last 3 months payslips

Last 3 months bank statements

Reference from current / previous landlord (if applicable)

Employer reference (including first-time renters, where applicable)

Photographic identification (passport or driving licence)

Credit report obtained by the applicant

If you cannot obtain your own credit report, please contact our office.

We may be able to arrange a credit check as part of the application process.

No credit-check fee will be charged to the applicant.

08 IMMIGRATION DOCUMENTATION (WHERE APPLICABLE)

If you are a foreign national and your immigration status requires evidence, please provide the relevant documents:

Visa / immigration status information

Evidence of your right to remain in the United Kingdom

Visa / immigration document reference (optional):

SECURE SUBMISSION

Please ask the office for a secure way to submit ID, bank statements and immigration documents. Do not send sensitive records by ordinary email.



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References & guarantor

Complete guarantor details only where requested.

07 PREVIOUS LANDLORD REFERENCE (IF APPLICABLE)

Previous landlord / letting agent

Previous landlord contact details

Previous rental property address

08 GUARANTOR (IF REQUIRED)

Guarantor full legal name

Relationship to applicant

Guarantor email address

Guarantor telephone number

Guarantor residential address

Guarantor occupation

Guarantor employer / business

09 REFERENCE PERMISSION

I authorise the letting agent to contact the referees I have provided for the purpose of assessing my rental application.

☐ I agree

Any guarantor must review and sign a separate guarantor agreement before assuming any legal liability. This application does not create a guarantee.



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Declaration & submission

Review your answers before submitting the completed form.

10 APPLICANT DECLARATION

I confirm that the information supplied in this application is accurate and complete to the best of my knowledge. I understand that references and appropriate checks may be requested before any tenancy is offered. Submission of this form does not guarantee that an application will be accepted or create a tenancy agreement.

☐ I confirm the declaration above

Applicant typed signature / full name

Date (DD/MM/YYYY)

11 SUPPORTING DOCUMENTS & PRIVACY

The letting agent may request proof of identity, address, income and references where appropriate. Please do not email bank statements, photo ID or other sensitive documents unless the office has provided a secure submission method.

Personal data supplied will be used to process the rental application and undertake relevant checks. For the privacy policy, contact the office at:

info@pollockresidential.com

12 OFFICE USE ONLY

Date received

Application reference

Return the completed PDF to the letting agent using the email address provided with the property advertisement or by the office.